

Minutes
Wednesday, August 15, 2007
Los Alamos School Board Room – 6:15 p.m.

Present: Alan Kirk, Arturo Naegelin, Barbara Vigil, Bernadette Lauritzen, Georgina Williams, Grace Brown, Janet Tallman, Jeannette Wallace, Joan Hurd, John Reninger, Joy Freymiller, Kim McCormick, Michael LeBlanc, Noah Sandoval, Pat Casados, Robert Gibson, Wayne Torpy, and Sharon Stover

Others: Barb Marcille, Rhett Jenkins, Lori Heimdahl-Gibson, Morrie Pongratz, Cheryl Pongratz, Janine Tulenko, Susan Mack, Representatives of Police Explorers, , Officer Oliver Morris, Detective Doug Johnson, and Carol Clark,

1. **Welcome.** Board Chair, Alan Kirk, welcomed members and visitors.
2. **Approval of Minutes.** Judge Pat Casados moved to approve the minutes for July 18, 2007; John Reninger seconded the motion. Motion passed unanimously.
3. **Alcoholics Anonymous Presentation - Ellen.** Ellen introduced herself as a member of the AA fellowship and explained that AA's purpose is to share strengths with each other in their recovery. Her purpose was to make the board aware of the following services offered, especially those for youth:
 - AA meetings are held daily in Los Alamos (typical meeting is 15-20 participants and 1-4 of the participants are youth). There is not a separate program for AA youth; the approach is the same for adults.
 - Ala-Teen meetings are held in Santa Fe
 - Ala-non meetings are held in Los Alamos
 - TADA meetings are held in Los Alamos for youth with both alcohol and drug problems

She emphasized that AA welcomes anyone who has a desire to stop drinking. Anonymity is a huge factor for their organization and she noted that in AA there are people just like those sitting in the meeting this evening. She referred to several sources of information, including the hot line, resources, and the web site: She stated that if a person *thinks* they have a drinking problem, they probably do. She discussed some of the comments she heard at the Underage Drinking and Substance Abuse Town Hall and wanted to dispel the notion that there is no AA in Los Alamos.

4. **Subcommittee Reports.**

Rules – Cheryl Pongratz: Cheryl reported that since she was a member of LA School Foundation, the rules subcommittee is reviewing the Foundation policies and procedures and modifying them to fit the JJAB. She stated that each board member will be required to review the policies and procedures and give their approval in the form of a signature. The Rules Subcommittee will also be reviewing the board by-laws. It was noted that Christine Chandler who has assisted with the 501c3 and other interim policies will assist as needed in the final review; Chris also helped developed the School Foundation policies.

Continuum – Barb Marcille: Barb reported that the subcommittee has met and is reviewing the continuum of services and found a gap for repeat offenders (2nd, 3rd, and 4th time). A program is being developed to deal with these youth.

Data & Evaluation Bernadette Lauritzen: Bernadette stated that their subcommittee is gathering evaluation forms from other programs and will make suggestions for any modifications to the existing evaluation forms used. In addition, she noted that the continuums state-wide are reviewing data collection and evaluation and after their meeting August 29, they will review their recommendations. She requested that board members keep track of the volunteer hours served as a piece of data to be used for grant writing purposes.

Advocacy: Georgina Williams: Georgina reported that there are currently only two members who signed up for this subcommittee. She requested some assistance; Sharon and Georgina will meet and review the retreat notes to better define the subcommittee's role. Joy Freymiller indicated that she would be willing to serve on the subcommittee.

Youth: Noah Sandoval: Noah reported that his committee is working on recruiting more youth to participate and then determine what funding will be needed to support ideas generated.

5. **Prevention Program Funding – Alan Kirk.** 501 (c) 3 status. Judge Kirk reported that the 501(c) 3 request was approved by the IRS and noted that Kiwanis, with the support of Rick Reece, would have endorsed JJAB using their 501c3 for the grant request to United Way. Ironically, JJAB was notified one day before the grant application was due and is now an official 501(c) 3. Expenditure Report. Board members were given an expenditure report for the month and noted that next month they will receive a financial statement from the accountant Jim Dinkle. United Way Grants: JUNTOS & 40 Developmental Assets. Grant applications have been submitted each for a three-year grant for \$5K each year, and we will be notified by September 5. County Contract. The contract with the County for \$139,225 has been signed; the first payment of \$20K received and checks to providers have been processed. Program Contracts. Judge Kirk advised that in adhering to the interim financial policy adopted by the board, which requires all contracts and expenditures exceeding \$4,000 to be approved by the board, the following contracts needed board approval: Girls Circle \$7,500; Envision Your Future \$6,500; Youth Leadership \$4,000 plus expenses, Coordinator \$30,000 plus gross receipts tax, 40 Developmental Assets \$15,000, Grant Writer \$40 and hour not to exceed \$3,000 plus gross receipts taxes for Barb Marcille. He further stated that contracts for the programs/services have been developed. Wayne Torpy moved to approve funding contractual services and programs with agencies and providers for Girls Circle \$7,500, EYF \$6,500, Youth Leadership \$4,000 plus expenses, Coordinator \$30,000 plus gross receipts taxes, 40 Developmental Assets for \$15,000, and Grant Writer \$3,000. Motion was seconded by Robert Gibson and passed unanimously. A hand roll call vote was taken.
6. **CYFD Grant & Prevention Program Update.** A report outlining the activities in all the programs was distributed. Also Susan Mack provided a report on the latest EYF program and noted the positive feedback received from the 11 male participants. The RFP for State funding is due August 20, and Barb Marcille will do the writing of the RFP.
7. **Board Areas of Interest.** A. Underage Drinking and Substance Abuse Town Hall Update. Sharon reported that David Sims advised that he has contacted all the

individuals who volunteered to spearhead the outcomes with their respective entities. The board should be receiving monthly reports from those individuals. B. 100 Best Communities Award Conference. Conference is scheduled on October 10-11 and Judge Kirk, Barb Marcille will be attending and possibly a representative from LACDC. C. JUNTOS. Lori Heimdahl-Gibson reported that there are 50 adults signed up for JUNTOS and with the help of Michelle Hall, the grant application to Case Foundation was completed. She also reported that the grant application to United Way for JUNTOS was submitted by Min Park. She reported on the upcoming meeting including the Youth Summit planning meeting on September 11, and the workshop on September 30, with presenter Johanna Eager from MN. E. PRIDE Survey. Georgina Williams reported that the DUI Planning Council purchased the survey and she has been asked to implement it late September so that the results of the survey are back by December.

8. **Other.** Representative Wallace requested that a letter of retirement well wishes be sent to Danny Sandoval which also expresses our thanks to him as Deputy Secretary of CYFD. Judge Barbara Vigil reported that the City of Santa Fe will be holding a regional legislative breakfast on Thursday, October 4, in the morning at La Fonda. She requested board members to save the date and invitations will be sent out at a later date.
9. **Next Meeting Date.** The next regular board meeting is scheduled for Wednesday, October 17, 2007, at 6:15 p.m. at the School Board Room, located at 651 Trinity Drive.

Submitted by Sharon Stover