



**BY-LAWS OF THE JUVENILE JUSTICE  
ADVISORY BOARD**

**SECTION I.           NAME**

- A.       The name of the Committee shall be The Los Alamos Juvenile Justice Advisory Board (JJAB), hereinafter referred to as the “Board”. This Board was established March 17, 2004.

**SECTION II.         GUIDING PRINCIPLES**

- A.       Strengthening the family in its primary responsibility to instill moral values and provide guidance and support to children;
- B.       Supporting core institutions (schools, churches, and youth service organizations) in their roles to develop capable, mature, and responsible youth;
- C.       Promoting delinquency prevention as the most cost-effective approach to reducing Juvenile Delinquency;
- D.       Intervening immediately and effectively when delinquent behavior first occurs to Prevent delinquent offenders from becoming chronic offenders, and from progressively committing more serious and violent crimes;
- E.       Establishing a system of graduated sanctions that holds each juvenile offender accountable, protects public safety, and provides programs and services that meet identified treatment needs;
- F.       Identifying and controlling the small percent of serious, violent, and chronic juvenile offenders who commit the majority of juvenile felony-level offenses.
- G.       Promoting a continuum of services in the community to help attain these principles.

**SECTION III.        PURPOSE**

- A. Public awareness of youth issues;
- B. Development of strategies to ensure a rapid response to youth in crisis;
- C. Data collection and analysis to determine needs and a risk profile;
- D. A resource assessment and identification of the service gaps in the community;
- E. A prioritization of services;
- F. Education for the community on the Continuum Model;
- G. Coordination of agency/department policies to enhance the service continuum;
- H. Promotion of the use of best practices and science based service delivery models; and,
- I. To engage the community in solutions and to galvanize community resources for prevention and immediate intervention, thereby improving the lives of our youth, their chances for success, and building a healthier community.

**SECTION IV. 1. MEMBERSHIP**

Membership in the Juvenile Justice Advisory Board shall include the responsibility to attend Board meetings in person. An alternate, selected by the Board member or appropriate agency, may represent the agency on a temporary basis.

Agency	Elected/Appointed
1) District Court	Appointed by Agency
2) District Attorney’s Office	Appointed by Agency
3) Los Alamos County Council	Elected/Appointed by Council
4) Children, Youth and Families	Appointed by Agency
5) Legislative House Representative serving Los Alamos	Elected
6) Municipal Court Judge	Elected
7) Magistrate Court Judge	Elected
8) Los Alamos School Board	Appointed by LAPS Board Chair
9) Los Alamos High School	Appointed by LAPS
10) LAPS Prevention Specialist	Appointed by LAPS
11) Los Alamos County Police Dept.	Chief of Police or Appointed by LAPD
12) Los Alamos County Recreation Dept.	Appointed by head of Rec. Dept.
13) LA Community Health Council	Appointed by Agency
14) Los Alamos National Laboratory	Appointed by LANL Public Affairs
15) Chamber of Commerce	Appointed by Agency
16) UNM-LA	Appointed by Agency
17) Los Alamos Medical Center	Appointed by Agency

18) Parent	Appointed by JJAB
19) Parent	Appointed by District Parent Council
20) Youth	Appointed by JJAB
21) Youth	Appointed by JJAB
22) Youth	Appointed by JJAB
23) Senior	Appointed by Senior Center
24) Faith Community	Appointed by Ministerial Alliance
25) Media	Appointed by JJAB
26) Teen Court Administrator	Appointed by Agency
27) LAPS Athletic Activities Director	Appointed by LAPS
28) Adolescent Healthcare Provider	Appointed by JJAB
29) LA Middle School Representative	Appointed by LAPS

## 2. VACANCIES

Persons appointed or elected serve out the remainder of the term to which they were elected and then are subject to renewal.

## 3. TERMS

- A. The term for Officers and Board members shall expire two (2) years from the effective date but, is subject to renewal.

## SECTION V. 1. OFFICERS

- A. The elected Officers of the Board shall be a Chair and Vice-Chair. The affairs of the Board shall be under the direction of its Officers. Officers shall not receive monetary compensation; reimbursement is allowed as defined in policy.
- A. Only members in good standing within the Sponsoring Organization/Agency shall qualify to hold office on this Board.

## 2. VOTING

- A. As a representative of the Board, it is assumed that each member of the Board will have a personal interest in matters that may affect the interest they represent. Other than such personal interest, however, any member who has a personal or organizational interest in any matter to be considered by the Board shall not participate in any unsolicited discussion, vote, or other action of the Board with respect to that matter. Any member with actual or apparent conflict of interest shall immediately notify the Chair in advance of any discussion, voting, or other action undertaken by the Board on the particular issue or action that creates conflict.
- B. Only one (1) Board position shall represent one (1) vote.

3. QUORUM

A. A Quorum shall consist of 40% or more of filled positions

4. OPERATING PROCEDURES

A. The Board shall govern the Organization in all cases to which they are applicable and in which are consistent with these By-Laws or policies adopted by the Board.

**SECTION VI. MEETING PROCEDURES**

A. An annual meeting of the members shall be held in the month of MARCH of each year. Regular meetings shall be held at least once per month. The JJAB Chair may call special meetings.

**SECTION VII. BY-LAWS REVISION**

By-Laws may be reviewed and updated upon approval by 40% of filled Board positions.

**SECTION VIII. SUB-COMMITTEES**

A. Sub-Committees with open membership may be established and given a charter by the Board and each shall have a Standing Chair. The Chair of the Sub-Committee may be a member of the Board or Appointed by the JJAB Chair. A JJAB Board member will be on the Sub-Committee to act as Liaison to the JJAB.

\_\_\_\_\_  
Chair Date

\_\_\_\_\_  
Vice-Chair Date