

**BY-LAWS OF THE JUVENILE JUSTICE  
ADVISORY BOARD**

**SECTION I.           NAME**

- A.           The name of the Committee shall be Juvenile Justice Advisory Board (JJAB), hereinafter referred to as the “Board”. This Board was established March 17, 2004.**

**SECTION II.           GUIDING PRINCIPLES**

- A.           To strengthen the family in its primary responsibility to instill moral values and provide guidance and support to children;**
- B.           Supporting core institutions (schools, churches, and youth service organizations) in their roles to develop capable, mature, and responsible youth;**
- C.           Promoting delinquency prevention as the most cost-effective approach to reducing Juvenile Delinquency;**
- D.           Intervening immediately and effectively when delinquent behavior first occurs to Prevent delinquent offenders from becoming chronic offenders, and from progressively committing more serious and violent crimes;**
- E.           Establishing a system of graduated sanctions that holds each juvenile offender accountable, protects public safety, and provides programs and services that meet identified treatment needs;**
- F.           Identifying and controlling the small percent of serious, violent, and chronic juvenile offenders who commit the majority of juvenile felony-level offenses.**

**SECTION III. PURPOSE**

- A. Public awareness of youth issues;**
- B. Development of strategies to assure a rapid response to youth in crisis;**
- C. Data collection and analysis to determine needs and a risk profile;**
- D. A resource assessment and identification of the service gaps in the community;**
- E. A prioritization of services;**
- F. Education for the community on the Graduated Sanctions Model;**
- G. Coordination of agency/department policies to enhance the service continuum;**
- H. Promotion of the use of science based service delivery models; and,**
- I. To engage the community in solutions and to galvanize community resources for prevention and immediate intervention, thereby improving the lives of our youth, their chances for success, and building a healthier community.**

**SECTION IV. 1. MEMBERSHIP**

- A. **Membership in the Juvenile Justice Advisory Board shall include the responsibility to attend Board meetings in person. Alternate members may represent the designated Board member.**
- B. **Members of the Board are: District Court, District Attorney's Office, Juvenile Justice and Parole Office, Children, Youth and Families Department, a legislator representing Los Alamos, Municipal and Magistrate Courts, Los Alamos County Council, Los Alamos School Board, Los Alamos County Police and Recreation Departments, Los Alamos Public Schools, Los Alamos Community Health Council, Los Alamos National Laboratory, Chamber of Commerce, UNM-LA., the medical community (nominated by the LAMC Board of Directors), parents (nominated by Family Strengths Network and the District Parent Council), youth (nominated by the secondary student councils and, other student Organizations), seniors (nominated by the Ministerial Alliance), and the media (KRSN and the Monitor).**

## **2. VACANCIES**

- A. **In the event of a member vacancy caused by resignation, dismissal, incapacity, death, or otherwise, the Chair/Administrator shall request a new member, from the members organization or representing organization, to serve the remainder term of such former incumbent.**

## **3. TERMS**

- A. **The term for Officers and Board members shall expire two (2) years from the effective date but, is subject to renewal.**

## **SECTION V. 1. OFFICERS**

- A. **The elected Officers of the Board shall be a Chair, Vice-Chair, and Secretary. The affairs of the Board shall be managed by or under the direction of its**

**Officers. No Officer shall receive monetary compensation for his/her services.**

- B. Only members in good standing within the Sponsoring Organization/Agency shall qualify to hold office on this Board.**

## **2. VOTING**

- A. As a representative of the Board, it is assumed that each member of the Board will have a personal interest in matters that may affect the interest they represent. Other than such personal interest, however, any member who has a personal or organizational interest in any matter to be considered by the Board shall not participate in any unsolicited discussion, vote, or other action of the Board with respect to that matter. Any member with actual or apparent conflict of interest shall immediately notify the Chair in advance of any discussion, voting, or other action undertaken by the on the particular issue or action that creates conflict.**

- B. Only one (1) Board position shall represent one (1) vote.**

## **3. QUORUM**

- A. A Quorum shall consist of ten (10) or more Board members present.**

## **4. OPERATING PROCEDURES**

- A. The Board shall govern the Organization in all cases to which they are applicable and in which are consistent with these By-Laws or special rules of order the Board may adopt.**

**SECTION VI. MEETING PROCEDURES**

- A. An annual meeting of the members shall be held in the month of MARCH of each year. Regular meetings shall be held at least once per month. The JJAB Chair may call special meetings.**

**SECTION VII. BY-LAWS REVISION**

- A. By-Laws may be reviewed and updated upon approval by 2/3rds of standing Board members. Any change(s) must have approval of a Super Quorum.**

**SECTION VIII. SUB-COMMITTEES**

- A. Sub-Committees with open membership may be established and given a charter by the Board and each shall have a Standing Chair. The Chair of the Sub-Committee may be a member of the Board or Appointed by the JJAB Chair. A JJAB Board member will be on the Sub-Committee to act as Liaison to the JJAB.**

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**Chair** **Date**

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**Vice-Chair** **Date**

