



Wednesday, October 21, 2020  
5:30 pm Regular Meeting  
Video Conference  
Los Alamos, NM

## MINUTES

1. Jordan Redmond **Called to Order** the meeting at 5:33 PM **and Welcomed** everyone including guest, Camille Westcott, who is considering Board membership.
2. Lisa Zuhn called **Roll Call** for All in Attendance. See list below for attendance.

<u>Board Member</u>	<u>Staff</u>	<u>Liaison</u>	<u>Guest</u>
Jordan Redmond	Abbie Martin	Nina Johnson	Camille Wescott
Carter Payne	Lisa Zuhn		
Elizabeth Allen			
Nicole Raddu Ferry			
Amanda MacDonald			
Martin Hook			
Larissa Breen			
Sharon Hurley			
Alicia Justus			
Kristine Coblentz			
Micah Britelle			

3. Nicole Raddu Ferry made a motion for **Approval of Today's Agenda**, Elizabeth Allen seconded, no discussion, all in favor, approved.
4. Carter Payne made a motion for **Approval of September 2020 Meeting Minutes**, Nicole Raddu Ferry seconded, no discussion, all in favor, approved.
5. Lisa Zuhn, executive director presented the **Executive Director's Report**. See below for highlights.
  - Community Gift Card Program is coming to an end. Since April, this program distributed 91 gift cards, valued at \$5,540, to local restaurants.
  - John Moya, the new employee hired 10/5/2020 is no longer employed with JJAB. We will regroup and see how to continue. JJAB did not put in for the United Way grant for the RS program, as it was already fully funded. However, a submission was made for a collaborative grant with Los Alamos First Born Program for case management for ages 0-5. This is similar to the request that was submitted last year and not awarded, as United Way's funding is down, the request may not be awarded again this year.
  - ConAlma grant for Youth Mental Health First Aid will have some funds left over due to COVID and not meeting in person, they have approved an extension for usage of those funds until 6/30/2021. JJAB was also awarded the new fiscal year grant of \$10,000 for

Youth Mental Health First Aid and Parenting Support Groups, which is in addition to the carry over.

6. **Committee Reports** – Lisa Zuhn shared a PowerPoint presentation that the committees worked on last meeting.
  - Programs Committee - Presented by Jordan Redmond
    - Improving current programs instead of adding on new ones
  - Finance/Fundraising Committee – Presented by Sharon Hurley
    - Creating a matrix to measure programs vs. cost
  - Youth Committee – Presented by Nina Johnson & Nicole Ferry
    - Students wanting to engage in School Wide Events, craving the peer interactions
  - Marketing/Communications Committee – Presented by Elizabeth Allen
    - Need to finalize a tagline to explain what we are
      - Tagline: JJAB – Programs for Youth
  - High Level Summary from all Committees – Look at evaluation options and how to better provide information about programs
    - It was suggested that each committee meet with the Exec Director to further the actions and decide next steps
  
7. Lisa Zuhn presented the possibility of submitting for the **Los Alamos Municipal Court - Teen Court Request for Proposal**. Note: Elizabeth Allen excused herself from the meeting before this discussion began.
  - Los Alamos County is soon to release a request for proposal to run Teen Court through the Municipal Court Budget. This discussion is to hear the Board Member thoughts on whether JJAB should submit a proposal or not.
  - Teen Court is a diversionary court that keeps first time teen (12-18) offenders with traffic infractions and misdemeanor offenses out of the traditional court system.
  - Will require additional executive work, additional 15-20 admin/coordinator hours, and potentially additional Resource Specialist hours if our caseloads increase.
  - One thought to keep in mind is Elizabeth Allen's position on the Board. Would need to review JJAB Bylaws and have a discussion within the board if it would create a Conflict of Interest since it is currently funded through the Municipal Court budget, although not directly managed by her.
  - County RFP's come out on Thursdays, and normally have 30 days to submit request.
  - Summary of main discussion
    - Martin Hook:
      - Is it being ran by the county or the court? Currently being funded by the county through the Municipal Court Budget as an independent contract.
      - If JJAB did not submit a request, would there be someone that would? In the past it has been a private contractor that is normally an attorney but it would depend on if someone put in for the contract.
      - Would it overly complicate our operations if we received the contract? It would require that we hire an additional part time person and some logistics of how we run it but gives us some additional control on programming.
      - Just want to make sure that JJAB is not favoring referrals to ourselves over other programs available in the town. JJAB already collaborates with the other organizations that offer youth programs.
    - Carter Payne:
      - I see the advantage of the ease of referral and the consistency that JJAB could provide to the teen court. However, if we are trying to rebrand as not just working with juveniles, this may further the confusion of who we serve.
      - Specifically, would there be a conflict of interest in our Bylaws for Judge Allen to maintain her board position? Lisa, as shown in the presentation the bylaws

do not indicate a conflict of interest, it would be the same as have school members on the Board and JJAB receives funding from LAPS. However, it – would need to be a discussion within the board.

- Alicia Justus:
  - I like the idea because I feel like JJAB knows what all the resources are to be able to refer to, I can see the real benefit to the families and the teens, but am concerned on the additional work draining our current programs as resources are diverted to support teen court.
- Kristine Coblenz:
  - Could it be perceived that it is a program that refers to itself? There are not really any competitors, we have lots of collaborators.
  - But I do believe that Lisa's experience and the consistency she brings could really benefit the program.
- Jordan Redmond:
  - How much does the contractor get to control on which levels the youth go into? Lisa- the way it has worked in the past, it has been dictated by the court, they have the final say in the levels of sanctions.
- Nicole Raddu Ferry:
  - What will be the best for our youth in our community? Lisa, either way JJAB would either be able to coordinate the program with higher involvement or we would continue to partner with the person and Court to make sure the youth are getting the services and programs needed.

Carter Payne made a motion to move forward on the submission of a proposal to Los Alamos County for the coordination of Teen Court, Nicole seconded, no discussion, all in favor, approved.

#### 8. **Other Business**

- Jordan Redmond invited anyone who would like to provide feedback for the Executive Director Performance Review to the Executive Committee Meeting on Tuesday, October 27<sup>th</sup> at 3:45pm.

#### 9. Nicole Raddu Ferry read a **Positive Reflection**. - **Love**

#### 10. Meeting was **Adjourned** at **6:46 PM**.

- Next Meeting is **Wednesday, November 18, 2020** – Networking/Presentation Meeting with Employees and Partners