



Wednesday, January 15, 2020
5:30 pm Regular Meeting
UNM-LA, Building 6
Los Alamos, NM

MINUTES

1. The meeting was **Called to Order** by Jordan Redmond, Chair at 5:36 PM
2. **Introductions** were made by all in Attendance, see attached sign in sheet.
 - a. Ellen Ben-Naim announced that this will be her last JJAB meeting, Julie Baker will be the new School Board Liaison. David Izrealevitz stated that the County Council would also be looking at their committee liaisons.
3. Elizabeth Allen made a motion to **Approve Today's Agenda**, Gillian Sutton seconded. All in Favor. Motion Carried.
4. Morrie Pongratz made a motion to **Approve the November 2019 Meeting Minutes**, Chris Ross seconded, Morrie Pongratz noted that Delle Foundation was spelled incorrectly and needs to be fixed. All in Favor. Motion Carried.
5. Lisa Zuhn, Executive Director, highlighted the below topics in the **Executive Director Report**.
 - a. **United Way Funding** – The Resource Specialists Middle School and Collaborative with First Born and FSN are what JJAB put in for, however JJAB did not get funding for either. United Way had twice as many asks this year as they had funding. In the interview they mentioned that it appears the RS program is 100% funded with County assistance so we were not chosen.
 - b. **LANL Foundation** - Is hopefully coming out with some small grant money. Once more is known, it will be investigated and present to the Board.
6. Lisa Zuhn, Executive Director provided an **Update/Approval for the Los Alamos County RFP**. Some of the points covered were:
 - a. County General Funding – JJAB contract is up at the end of June, so we are waiting for Los Alamos County to issue an RFP for youth services. In the past they have had all social services lumped into one RFP, but this year they are separating each service out into different RFP's. We are already preparing for the RFP as it is a pretty fast turnaround once issued. Lisa requested approval from the Board of Directors to submit the RFP once it is published.
 - b. This funding covers programing costs and large portion of our administrative costs. Teen Center programs, Natural Helpers, Resource Specialists, One Circle, Restorative Justice, Mindfulness, RAPS, are things in the program that this funding covers.

- c. For FY20 we received \$270,000. For FY21, we are requesting \$315,000. This increase is due to losing the United Way Funding that helps cover our Resource Specialist Program. It is also for JJAB to obtain office space.
 - d. Los Alamos Public Schools currently provides the Resource Specialist program with space in-kind. We have outgrown the space and need a larger space to best serve our clients. A couple other challenges with the space is if LAPS needs the space we must vacate, we cannot store case files or any equipment in the space, and some teens that come for meetings are crossing Trinity Drive to get to it regardless of our plea to them not to. Lisa did preliminary research regarding pricing and the current rate is \$15 - \$28 per square foot. Additionally, there would be a need for additional insurance and some furnishings for a new space.
 - e. Questions and comments regarding the above topic:
 - (i) Chris Ross – Where is the location of the place charging \$15.00/Sq. ft.? Near Subway, above Metzgers and the building behind Metzgers. Older space but near downtown.
 - (ii) It was mentioned that the Small Business Center has a suite open near chamber of commerce right now.
 - (iii) Ellen Ben-Naim shared her opinion that it makes a huge difference and is more professional to have a place to meet clients and work together. She advocates for it.
 - (iv) Elizabeth Allen noted that having a brick and mortar place creates a place for fundraising and opens other opportunities that would otherwise not exist.
 - (v) Morrie Pongratz state that the county revenues are up \$15 Million this year compared to last, do not hesitate to ask for more money, he thinks we should go for it. He also noted that the Los Alamos School Foundation is looking at new building space with the Schools Credit Union, maybe something to look into.
 - f. Kristine Coblentz moved to support as a Board the request for increase in funding for new space and for Lisa Zuhn, Executive Director, to submit the RFP, up to \$400,000 when it has been published. Elizabeth Allen made the motion, Suzanne Lynne seconded. No further discussion or questions. All in Favor. Motion Carried.
7. It was asked if there was any **Other Business** that needed to be addressed but there was none presented.
 8. Jordan Redmond stated the **Next Meeting** would be held Wednesday, February 19, 2020 at UNM Los Alamos at 5:30 PM, Building 2.
 9. The meeting was **Adjourned at 6:01 PM** and members participated Standing Committee Meetings.

APPROVED BY BOARD ON FEBRUARY 19, 2020

Jordan Redmond

Jordan Redmond (Mar 5, 2020)

Jordan Redmond, Board Chair

Wednesday, January 15, 2020
 5:30 pm Regular Meeting
 UNM-LA, Bldg 6
 Los Alamos, NM



JJAB

www.losalamosjjab.com

PLEASE SIGN IN

Print Name	Signature	Agency/Organization
1. Lisa Zuhn	<i>Lisa Zuhn</i>	JJAB
2. Chloe Piatt	<i>Chloe Piatt</i>	Liaison
3. Nina Johnson	<i>Nina Johnson</i>	liaison (youth)
4. Kristine Colbrentz	<i>Kristine Colbrentz</i>	LAPS HS7
5. Elizabeth Allen	<i>Elizabeth Allen</i>	Municipal Court
6. Ellen Ben-Naim	<i>Ellen Ben-Naim</i>	LAPS Board
7. David Tzorefenti	<i>David Tzorefenti</i>	LAC Council
8. Chris Foss	<i>Chris Foss</i>	LAPD
9. Gillian Sutton	<i>Gillian Sutton</i>	KRSN
10. Suzanne Lynn	<i>Suzanne Lynn</i>	LAMS/LAPS
11. Nicole Raddu Ferry	<i>Nicole Raddu Ferry</i>	Faith Rep / Bethlehem Lutheran
12. Morrie Pongratz	<i>Morrie Pongratz</i>	Senior
13. Abbie Martin	<i>Abbie Martin</i>	JJAB
14. Jordan Redmond	<i>Jordan Redmond</i>	Parent Rep / LA Family Council
15. Alicia Justus	<i>Alicia Justus</i>	LAWL
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