



Wednesday, May 22, 2019
5:30 pm Regular Meeting
UNM-LA, Building 5
Los Alamos, NM

Minutes

1. **Call to Order and Welcome** – Jordan Redmond, Chair Called meeting to order 5:39pm. He introduced new prospective member Gary Pool of N3B and announced there was a quorum present.
2. **Introductions** – All in Attendance
3. **Approval of Today's Agenda** - Motion to approve agenda made by Pat Casados, and seconded by Chris Ross with unanimous approval.
4. **Review/Approval of Previous Meeting Minutes** – April Minutes - The minutes were emailed to all. Motion to approve was made by Elizabeth Allen, seconded by Chris Ross and approved unanimously.
5. **Executive Director Report**
 - a. Programs Update and special funding approvals-(see handout) a handout was distributed which will be emailed in the future.
 - b. School supplies-JJAB did not do the school supply drive like LANL, which was very generalized, but customized it to each school and will continue to do so. The drive will start in July and there may be a call for assistance from volunteers.

Discussion and/or Possible Action Items:

6. **JJAB Bylaws Revisions**
 - a. Approval of Bylaw Revisions effective June 1, 2019
 - a. Bylaws were amended as per last meeting
 - b. Motion to approve Bylaws as amended and submitted to be effective June 1 was made by Carter Payne, seconded by Brian Easton and passed unanimously.
 - b. Approval of Membership (as outlined in Bylaws) effective June 1, 2019
 - a. A handout was given outlining members and roles, differentiating which were assigned by organizations and which were individuals designated by JJAB. The members designated by JJAB require a vote by the Board.
 - b. Judge Pat Casados resigned her position before the vote (see letter of resignation).
 - c. Motion for approval of Board Members in roles defined as individuals was made by Brian Easton, seconded by Chris Ross, and passed unanimously with Elizabeth Allen, Gary Pool and Jordan Redmond abstaining.
 - c. Formation of Committees (sign up sheet, additional details at June meeting)
 - a. Sign-up sheet was distributed with additional details to be discussed at the June

meeting.

1. Question by Alicia Justice regarding time commitment: Committees will break out and work within normal meeting time.
- b. Point of information: An Executive Committee representative will be a liaison, not lead the group. The groups are as follows:
 1. Programs
 2. Marketing/Communication
 3. Financial/Fundraising
 4. Youth

7. Budget/Financials

- a. Financials – April 2019 were emailed Lisa Zuhn discussed and gave budget performance summary, please see presentation.
 - a. United Way is changing their funding cycle to the fall, so we can move forward with our budget for next year now.
 - b. Operating funds: our total listed includes all sources of income.
 - c. Reserve funds are emergency funds held to support in case of lack of funding.
 - d. Direct services vs Indirect services described.
 - e. Drug-Alcohol/Program development funds are fluid and responsive to needs.
 - f. Carry over funds, can be used in the next fiscal year.
 - g. Administrative Cost: Not program related and include items such as accounting, support, and staff.
 - h. Question by Morrie Pongratz-“Can you charge on a 990 to get funds for supervisory capacity?” The answer depends on the programs, sometimes it may be allowed, other times not.
 - i. Los Alamos County has graciously covered the loss from CYFD for the RS program. LAPS will also take over the following programs: Truancy, Captains’ Table, and Link Crew/Web Crew. LAPS’s application for funding from PED for Extended Educational Opportunities, of which Saturday School will be a part, was approved.
 - j. JJAB will continue parenting sessions during the Saturday school sessions.
 - k. New Programs: Restorative Justice-Teen Court and school disciplinary sessions, Girls Discovery workshop, Children’s Safety Workshop (by FSN). Regarding the Citation Diversion program, we will try to transfer funding during the first quarter of FY20 to the RS program due to changes in Court funding.
 - l. Question from Elizabeth Allen-“What if you can’t transfer funds? The answer is they will be reverted.
- b. FY20 Budget was distributed for informational purposes and will be discussed and voted upon in the June meeting.
- c. Growth and Dreams Discussion
 - a. The Board broke into groups to discuss items will be provided to Programs Committee.
 1. Group 1: Group concerned with experimentation with drugs and alcohol in early ages including elementary and middle school. Also looking at causation of boredom and anxiety at an early age and wishes to teach coping skills and anxiety reduction.
 2. Group 2: Discussion revolved around vaping and marijuana use. They would like to educate parents as well as students who don’t know about the dangers. THC in vape is significantly more potent than in historic marijuana use. They would like vaping to be made inconvenient and have community wide participation.
 3. Group 3: This group discussed the programs already in place for at-risk teens and discussed that they are not as successful as they would like. Teens have expressed concerns for the division at LAMS between groups of students. Also discussed was a program named SADD, Students Against

Destructive Decisions which is similar to Natural Helpers. The absence of a program at LAMS means that starting a program such as this one can develop peer mentors and skills to bridge the needs from elementary school to high school.

4. Group 4: The group discussed that data has shown that those students who take the GED have much higher risk of interaction with the justice system, unstable relationships and difficulty in the work place than those with a high school diploma despite similar test scores. The research showed that the lack of social support systems for these students contributes to being at risk, so the thought was that providing additional program support for the GED prep class at UNM-LA might be helpful.

8. **Next Meeting** – Scheduled for June 19, 2019 and July meeting added – July 17, 2019
9. **Adjourn** – Motion made by Carter Payne and seconded by Catherine Taylor, passed unanimously. The meeting was adjourned at 6:45pm.