



Wednesday, May 20, 2020  
5:30 pm Regular Meeting  
Video Conference  
Los Alamos, NM

## MINUTES

1. The meeting was **Called to Order** by Nicolé Raddu Ferry, Vice Chair, at 5:34 PM.
2. Lisa Zuhn, Executive Director, did roll call by calling out individual names and allowing them to **Introduce** themselves. Please see table below for all Video Conference attendees.

<u>Board Member</u>	<u>Staff</u>	<u>Liaison</u>	<u>Guest</u>
Alicia Justus	Abbie Martin	David Izraelevitz	
Elizabeth Allen	Lisa Zuhn	Julia Baker	
Gillian Sutton		Kam Akhadov	
Kristine Coblenz		Nina Johnson	
Morrie Pongratz			
Naomi Larkin			
Nicolé Raddu Ferry			
Suzanne Lynne			

3. Morrie Pongratz moved to **Approve Today's Agenda**, Suzanne Lynne seconded, all in favor, motion carried.
4. Elizabeth Allen moved to **Approve the April 15, 2020 Meeting Minutes**, Morrie Pongratz seconded, all in favor, motion carried.
5. Lisa Zuhn presented the **Executive Director Report**.
  - a. Update on programs that are currently occurring online.
  - b. Working on the county agreement, currently in county procurement who is hoping to have it to county council for approval on June 9<sup>th</sup>.
  - c. Submitted Con Alma Health Grant for \$15,000. Will not have an answer until Fall.
  - d. Waiting to hear on LANL Foundation Funding
  - e. Dad's of Teenagers Group is up and running online with 3 regularly active and excited participants. Hoping to add more when they can meet in person.
  - f. Approved and received funding for the Paycheck Protection Program due to COVID-19. We can use this funding for payroll for 8 weeks. If we only use for payroll the loan will be forgiven.
6. Lisa Zuhn, presented the **FY21 Budget Draft**. This was only a discussion; action will be taken in the June meeting
  - a. Funding

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- i. We received an increase for FY21 of 4.5% from Los Alamos County (4 year contract, 3 year extendable).
  - ii. LAC received an increase of 4.25% from CYFD for FY21 (4 year grant cycle).
  - iii. Los Alamos Public Schools funding will stay the same FY21.
  - iv. Los Alamos County FRS will stay the same for FY21 (3<sup>rd</sup> year in our contract).
  - b. JJAB Funds decreased significantly.
    - i. Funded by carry over funds but does not get replenished.
  - c. Expenditures
    - i. Partner programs
      - 1. Family Strengths Network submitted an RFP to have program funding come directly to them from the County instead of through JJAB.
      - 2. We increased the budget for Administration in order to lease an office space that will provide our clients better access. We have currently outgrown the space we have.
        - a. David Izraelevitz asked if we have chosen a specific location for relocating? Not yet, waiting to hear from the county on funding. We are hoping to start looking by June 1<sup>st</sup> and moving by August or September.
    - d. We are not going to use all of the FY20 funds due to COVID-19 and the Payment Protection Plan and because we won't have expenditures due to some programs not being able to continue during these times.
- 7. Other Business**
- a. David Izraelevitz provided an update on County Council meeting. One of the counselors asked about the Community Gift Card Program, they were referred to our website but David Suggested to send an email to all county councilors, so they know how it is going.
  - b. Lisa provided a quick update on the Community Gift Card Program. Have delivered 52 gift cards to families of essential workers, service workers, or families financially impacted during COVID-19, at a value of around \$4,000.
  - c. Kristine Coblentz mentioned that there is now a Return to School Task Force that will be drafting a written plan for students to return to school in the Fall.
- 8. A Positive Reflection** was presented by Nicolé Raddu Ferry. *The Four Candles*
- 9. The Next Meeting** will be held via video on Wednesday, June 17, 2020. We will be approving the FY21 budget.
- 10. The meeting was Adjourned** into the committees at 6:07 PM.

APPROVED BY BOD ON 06/17/2020:

*Jordan Redmond*

Jordan Redmond (Jun 22, 2020 11:49 MDT)

Jordan Redmond, Board Chair






# LAJJAB Minutes 05.20.2020

Final Audit Report

2020-06-22

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