



Wednesday, June 17, 2020
 5:30 pm Regular Meeting
 Video Conference
 Los Alamos, NM
MINUTES

1. Jordan Redmond, Chair, **Called to Order and Welcomed** everyone at 5:33 PM.
2. **Introductions** were made by all in attendance as Lisa Zuhn, Executive Director, called out roll call via Zoom. See below for attendance.

<u>Board Member</u>	<u>Staff</u>	<u>Liaison</u>	<u>Guest</u>
Alicia Justus	Abbie Martin	Kam Akhadov	
Elizabeth Allen	Lisa Zuhn	Nina Johnson	
Carter Payne			
Jordan Redmond			
Morrie Pongratz			
Naomi Larkin			
Nicolé Raddu Ferry			
Suzanne Lynne			

3. Morrie Pongratz made a motion to **Approve Today's Agenda**, Carter Payne seconded that motion. All in favor. Approved.
4. Lisa Zuhn provided the **Executive Director Report**.
 - a. Office Space – Los Alamos County Council approved the contract which includes funding for new office space. JJAB Board approved asking for funding for the space in January 2020 and if approved, the expense is included in the FY21 budget. Current space being considered is the RT/Miles Building which is located downtown above Aspen Copies.
 - i. It will cost \$15/sq. ft., which is underbudget. It provides 823 square feet which allows for 4 office/storage/waiting areas and 2 meeting spaces. It requires a 1-year lease and the goal is for an August 1st move in.
 1. Carter Payne asked if it is accessible to those that cannot walk upstairs? Lisa answered that, being an older building, it is not ADA compliant. However, JJAB will continue to be able to do at home visits or meeting somewhere to accommodate any needs necessary.
 - b. Lisa also mentioned that UNM-LA is not anticipating having community events in the Fall, which will affect JJAB Board meeting space.
 - c. JJAB was awarded a Los Alamos National Laboratory Foundation Grant of \$4,500 to be used for One Circle Programs.
 - d. An application will be submitted to Southwest NM Council of Governments at the end of July, for funds for Dolly Parton's Imagination Library.
 - e. Los Alamos County Funding contract was approved by the Los Alamos County Council. County attorneys required CYFD funding to be in a separate contract. A MOA is currently being worked on

for that.

- i. Approved County Funding is a 4-year contract with the FY21 budget being \$282,350.
- ii. Morrie Pongratz Asked what the requested dollar amount would be from CYFD. Approximately \$140,000.

5. Elizabeth Allen made a motion to approve the **Consent Agenda**, which included the 3 items listed below, Carter Payne Seconded, All in Favor, Motion Approved.

June 17, 2020 Consent Motion-

- a. **Approval of May 20, 2020 Meeting Minutes**
- b. **Approval of FY21 Meeting Dates**
- c. **Approval of JJAB FY21 Budget**

6. **Committee Reports:**

- a. Programs Committee – Alicia Justus
 - i. Discussed how hard it is to plan out or talk about programs when there is uncertainty of what the next year is going to look like due to COVID-19. The committee did talk about doing a survey to see what youth are interested in and what services are missing that could be provided.
- b. Youth Committee – Morrie Pongratz and Nina Johnson
 - i. Completed a teen survey with the goal of seeing knowledge of JJAB programs and what programs are needed. Need better communication at LAHS on programs JJAB provides. 60% of the 72 high school students that completed the survey said they have never heard JJAB programs. Some mentioned programs they would love to see which JJAB already provides. Community garden or something environmental, martial arts or athletics groups, gaming group, destressing stuff – bringing in puppies at finals week, yoga, love the cooking and arts classes.
- c. Finance/Fundraising Committee – No Report
- d. Marketing/Communications Committee – Elizabeth Allen/Gillian Sutton
 - 3 steps to talking about JJAB**
 1. Try to always use JJAB or Los Alamos JJAB instead of the full name
 2. When asked what JJAB is, use one of the tag lines:
 - a. Programs to grow healthy youth
 - b. Providing Youth with Family Programs and Services
 - c. Community Care
 3. Follow with describing a JJAB program and if possible, include a personal story about the impact (*refer to FY21 JJAB Program Listing for information on all programs*)

7. **Other Business**

- a. Judge Allen shared a good story she heard from a community member about the services they received from JJAB regarding the community gift card program. Currently have given out over 65 gift cards to families in need.
8. A **Positive Reflection** was presented by Nicolé Raddu Ferry. *We MUST keeping going.*
9. The **Next Meeting** will be Wednesday, July 15, 2020 via Zoom. We will have Networking/Presentation which will include JJAB Employees and Partners.
10. Meeting was **Adjourned** at 6:15 PM.