



Wednesday, September 19, 2018
5:30 pm Regular Meeting
UNM-LA, Building 2, Room 230
Los Alamos, NM
Minutes

1. **Welcome and Announcements** – Alan Kirk, Chair called to order 5:35 pm
2. **Introductions** – All in attendance, announcements by members placed on white board.
3. **Strategic Planning Presentation** – Andrea Cunningham presented new plan. Discussion resulted in one change, the word difficult was removed from belief statement. Dr. Kurt Steinhaus moved to accept new plan, David Woodruff seconded, and motion passed unanimously.
4. **Approval of Minutes** – August Minutes Motion to approve made by Judge Pat Casados, seconded by David Woodruff and passed unanimously.
5. **Budget/Financials**
 - a. Budget Performance Sheets for August 2018 were provided by email
 - b. LANL Foundation Grant for YMHFA – Approval to accept \$2,500 Motion made by Dr. Kurt Steinhaus, seconded by Pat Casados and passed unanimously
 - c. Required Annual Audit is underway. Using the same accounting firm of Barraclough and Associates and 105 documents have been provided to them thus far.
 - d. CYFD FY20 Grant Application Update: Announced that JJAB contractors and Board members cannot write this years grant due to State regulation. JJAB thanks Donna Casados, of LAC for doing so. There was a County call with CYFD on the 21st, and the grant application is due on Oct. 3rd.
6. **Change Board position from Public Health to LA Fire Department-** Motion to change position made by Dr. Kurt Steinhaus, seconded by David Woodruff, and passed unanimously.
7. **Election of Treasurer position** – Sharon Hurley, UNM: Judge Pat Casados moved to close nominations and elect Sharon Hurley to position, second by Troy Hughes and passed unanimously.
8. **Judge Kirk appointment to NCJFCJ Curriculum Committee** – National Council of Juvenile and Family Courts Curriculum Committee is looking at different programs to assist youth, many of which LAJJAB already does.
9. **Coordinators' Update** was provided as a handout, YMHFA Oct 12 and 26th, trainer is Sergeant with NM State police, sign up by emailing andreaacjjab@gmail.com.

10. **Annual report-** Printed copy provided for programming, JJAB's tie with Municipal and Magistrate Court diversion program, and all of our collaborative programming. The Courts Diverted 44 youth with consequences, and the yearly report documents how we have improved our programs.
11. **Next Meeting – October 17**
 - a. Emerging Topics Discussion – Top three issues facing youth in our community and idea/solutions to address them (members need to bring ideas to next meeting for discussion)
 - b. Judge Kirk discussed need for strategy on opiate addiction.
 - c. November meeting – Moved to Wednesday, November 28 (currently scheduled 11/21 day before Thanksgiving)
12. **Adjourn 6:30 pm**