

Resource Specialist Los Alamos Juvenile Justice Advisory Board (JJAB)

- Social Worker/Case Management Professional
- Los Alamos, New Mexico
- 30-hours per week

The Resource Specialist (RS) will provide case management and community resource services to middle and high school youth and their families. The RS will case manage a minimum of 60 youth throughout the year, identify at-risk youth and families, administer assessments, provide referrals for appropriate services, develop coordinated service plans, provide follow up, and engage in community outreach and program development.

Requirements:

- Bachelor's Degree in Social Work or related field required; Master's degree in Social Work preferred
- 2 – 3 years of knowledge and experience in Social Work, Case Management, or a related field
- Experience working with middle and high school youth and their families
- Previous experience working within a school system is preferred
- Excellent interpersonal and collaborative skills to work with youth, family members, school staff, providers, and other professionals
- Strong organizational, record-keeping, and communication skills
- Experience working with vulnerable/underserved populations; bilingual Spanish/English a plus
- Proficient skills in Microsoft Office programs
- Ability to exercise a high level of confidentiality
- Possible evening and weekend hours, flexible scheduling
- Multiple background checks are required
- Physical requirements include working in an office/community environment, regular local travel with reliable transportation

Competitive salary based on education and experience. Paid time off, holiday pay, and mileage reimbursement provided. No other benefits are provided at this time.

Los Alamos JJAB is a non-profit organization that has served youth and their families, in Los Alamos County, since 2004 and currently manages/funds over 15 youth-focused programs.

For consideration, email cover letter, resume, salary requirements, and references to Los Alamos JJAB at info@losalamosjjab.com