

Resource Specialist

Los Alamos Juvenile Justice Advisory Board (JJAB)

- Social Worker/Case Management Professional
- Los Alamos, New Mexico
- 30 hours per week

The Resource Specialist (RS) will provide case management and community resource services to middle school youth and their families. The RS will identify at-risk children and families, administer assessments, provide referrals for appropriate services, develop coordinated service plans, provide follow up, and engage in community outreach and program development.

General Requirements:

- Knowledge and experience in Social Work, Case Management or a related field
- Requires Bachelor's Degree in Social Work or related field, or equivalent professional experience
- Experience working with middle school youth and their families
- Previous experience working within school systems is preferred
- Excellent interpersonal and collaborative skills to work with clients, family members, school staff, providers, and other professionals
- Organizational and record keeping skills
- Effective oral and written communication skills
- Experience with vulnerable/underserved populations; bilingual Spanish/English preferred
- Proficient computer skills in Microsoft Office programs
- Ability to exercise a high level of confidentiality
- Possible evening and weekend hours, flexible scheduling
- Multiple background checks are required

Please email cover letter, resume, salary requirements, and references to Los Alamos Juvenile Justice Advisory Board at info@losalamosjjab.com